

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
**Website: chilton.govoffice.com**

Regular Meeting  
November 9, 2022  
Minutes

Community Room  
Stanton Place

Vice-Chairman Mike Kasper called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call – Mike Kasper, Mary Pagel, Dean Gebhart, Ken Weber Present. Colleen Connors present as recording secretary. Also in attendance was Peggy Loose.
2. Minutes – Pagel moved to accept the minutes of the regular October 12, 2022 meeting as submitted. Motion seconded by Weber and carried.
3. Audience Participation: Peggy Loose announced her resignation from the Board of Commissioners effective October 13, 2022.
4. Executive Director's report
  - a. Financial – Balance in checking as of 11/01/2022 is: \$53,580.50  
CFP: \$83,161.00; Savings Account: \$2,134.39; Non-Federal Checking Account Balance: \$27,341.98; Operating Reserve: \$38,858.30
  - b. Status of apartments: Stanton Place: 32 units occupied, Fourteen (14) names on the waiting list. Family - 12 units occupied — Twelve (12) names on the waiting list.
  - c. Invoices and other transactions are as follows: October invoices in the amount of \$23,467.19 were reviewed and approved and November invoices to date in the amount of \$8,533.34 also approved. Deposits for October - \$19,131.28  
November deposits to date - \$13,114.67
5. Old Business – none
6. New Business
  - a. September financials reviewed
  - b. Maintenance Projects – Board approved requests for quotes to repair the storage shed at Stanton Place. Connors will solicit quotes.
  - c. Repositioning update – Motion was made by Pagel to hire consultant for the repositioning process. Seconded by Gebhart and carried.
  - d. The annual Christmas dinner will be held at Stanton Place on December 14.

Meeting adjourned at 9:30 a.m.

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Colleen Connors, Executive Director

Dated: November 11, 2022