

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
Phone: (920) 849-7042 Fax: (920) 849-2226
Website: chilton.govoffice.com

Regular Meeting
September 8, 2021
Minutes

Community Room
Stanton Place

Chairman Barbara Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:13 a.m.

1. Roll Call –Pagel, Kasper and Loose present. Weber absent. Connors present as recording secretary.
2. Minutes – Loose moved to accept the minutes of the regular August 11, 2021 meeting as submitted. Motion seconded by Kasper and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 09/01/21 is: \$52372.43.
CFP: \$0; Savings Account: \$2,123.81.
 - b. Status of apartments: Stanton Place: 31 units occupied, 1 open unit; Fifteen (15) names on the waiting list.
Family - 12 units occupied — Thirteen (13) names on the waiting list.
 - c. Invoices and other transactions are as follows: August invoices in the amount of \$30192.95 were reviewed and approved. Invoices beginning September 1 to date in the amount of \$7,322.39 also approved. Deposits for August were \$33,993.92; to date for September - \$16,694.00.
5. New Business
 - a. July financials reviewed.
 - b. Operating Reserve – increased slightly to \$23,104.49.
 - c. Maintenance projects/Building updates – expenses will be incurred for a shower repair/remodel to replace original shower stall at Stanton Place. Expenses incurred for removal of belongings, repairs and cleaning required in unit of deceased tenant. A decision was made to sell the utility trailer that is no longer being used.
 - d. WAHA Conference – Connors informed the board that the office will be closed from Monday, September 13 through Thursday, September 16 while she attends the Fall conference.

Meeting adjourned at 8:30 a.m.



Colleen Connors, Executive Director

Dated: September 8, 2021